



Coos County Area Transit
Sergio Gamino
Public Transit Manager
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Coos County STF Advisory Committee Meeting

Thursday October 11th, 2018 at 10:00am

South Coast Business Employment Corporation

93781 Newport Lane, Coos Bay, Or 97420

I. Call to Order/Introduction of members and guests/Additions to Agenda

The meeting was called to order by Dick Leshley at 10:05 am, members and staff were introduced.

MEMBERS PRESENT:

Dick Leshley	Advisory Committee Chair
Doug Veysey	Advisory Committee Vice Chair
Melissa Dovenspike	Secretary/AAA SCBEC
Selena Irvin	Coquille Indian Tribe
Mike Classen	Bandon Seniors
Georgette Brassell	Seniors with Disabilities/Veterans/Transit User
LouAnn DeWater	Executive Director of Star of Hope
Andrew Burgmeier	Operations Supervisor of CCAT

MEMBERS ABSENT:

Mike Merchant	DHS Regional Director
Robert Mawson	City Manager of Bandon
Melissa Cribbins	Coos County Commissioner

STAFF PRESENT:

Sergio Gamino	Transit Manager
Melissa Metz	CEO SCBEC/Financial Officer for CCAT

GOVERNING BODY

Commissioner John Sweet	In Lieu of Commissioner Melissa Cribbins
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GUESTS

Jenny Sneddon	APD
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II. Consent Agenda

MOTION: Doug Veysey moved to approve the Consent Agenda. The motion was seconded by Melissa Dovenspike and passed unanimously.

ADDITIONS: Sergio asked Commissioner Sweet to read aloud the appointment of members to the room.

III. Managers' Update

A. Operational/Administrative Update

The Board of Commissioners formally appointed members of the Coos County Public Transit System Advisory Committee. You are now public officials, Welcome members! Sergio let everyone know that if they did not have a signed copy of the bylaws he would gladly send them via email if needed.

CCAT still has a requisition out for a Road Supervisor, this is a full time position with benefits. This person must have some managerial experience a class B CDL and a passenger endorsement. Sergio may have a couple of interviews by the end of the month. Sergio reported that they did some charter service reporting to ODOT, they provided service twice for them. The first was to the Port of Coos Bay transporting Caddy McKeown and other Legislatures. The second was providing service to folks to the Vietnam Traveling Wall. The NTD (National Transit Database) report was turned in on the 12th of this month, this report is on the fleet and revenue, and assets.

B. STIF Update

The Committee went over the master STIF budget spreadsheet line by line, topics included personnel costs, infrastructure, operational expenses and special projects. CCAT is looking to update their GPS tracking systems for the fleet, this will help immensely. New services are en route for CCAT as they are looking at opening their bus doors on Saturdays in 2019! Sergio is working on making CCAT more competitive and looking to recruit and maintain quality employees. The Trolley bus is seasonal and will operate until the end of October and will open again in May 2019. Sergio is still working on the Regional Transit HUB, I'm sure we will have updates as this moves along.

IV. STIF Planning Moving Forward

A. Items to accomplish

1. STIF planning is done! The Plan was approved and will be moved forward to ODOT for consideration.
2. The next biennium meeting will be held Tuesday December 4th at 2:00pm



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3. TGM (The main update will be given at the next meeting on Dec. 4th) Sergio has sent the Statement of Work back to ODOT to review and then to push out for vendors to vote on.

V. Motions: Selena Irvin moved to approve the STIF Budget. The motion was seconded by Mike Classen and passed unanimously.

VI. Good of the Order/Adjournment – Next meeting

Selena reported that things with the Tribal Grant are moving along nicely. She will be meeting with them this afternoon, it is possible to see those funds in about six months' time. Dick talked to the room about the ceremony to mark the 100th Anniversary of the rail road car that brought gifts from the people of France to the area. This will be held at Simpson Park on November 11th.

Next meeting Tuesday January 15th, 2019 at 10:00am

The meeting was adjourned by Doug Veysey at 11:20 am and was seconded by Selena Irvin.