

AGENDA

South Coast Business Employment Corporation 93781
Newport Lane, Coos Bay, OR 97420
September 14, 2020 8:00 a.m.

This meeting will be accessible to the public via zoom. <https://zoom.us/j/667827645>
Or Dial: +1 346 248 7799 or +1 929 205 6099; Webinar ID: 667 827 645

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. CHANGES TO AGENDA**
- 4. CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**
- 5. APPROVAL OF BOARD MEETING MINUTES**

Proposed Motion by the Board: Approve the minutes as presented.

Document: [Minutes from August 10, 2020](#)

- 6. APPROVAL OF ADVISORY COMMITTEE MEETING MINUTES**

Proposed Motion by the Advisory Committee: Approve the minutes as presented

Document: [Minutes from May 18, 2020](#)

- 7. FINANCIAL REPORTS**

No July report due to annual preparations for Audit.

- 8. OLD BUSINESS**

- a. Monthly review of the public health risk and necessity to continue fare waiver**

Background: CCATD waived fare collection 3/27/2020; furthermore, CCATD received the CARES 5311 Grant to cover lost fare revenue for 6 months. October will be the 7th month for the subsidy; however overall we are underspent significantly. See attached preliminary report.

Proposed Motion by the Board: To continue waiving fare collection to mitigate community spread of COVID-19 through October 30, 2020.

Document: [Preliminary 5311 Cares Report](#) as of July 31, 2020

- b. Monthly review of the public health risk and necessity to continue hazard pay**

Background: CCATD initiated hazard pay for eligible employees effective March 1, 2020; furthermore, CCATD received the CARES 5311 Grant to

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cover hazard pay for 9 months. October will be the 7th month of 9 months for this subsidy. See attached preliminary report.

Proposed Motion by the Board: To continue compensating hourly CCATD staff hazard pay through October 30, 2020.

Document: [Preliminary 5311 Cares Report](#) as of July 31, 2020

c. Revised timeline for grant solicitations 2021/2023

Background: The proposed timeline provides the compass on how the Board of Directors will meet its obligations as outlined for STF in ORS 391.830 and OAR Chapter 732 and STIF as set forth under OAR Chapter 732, Division 40, Sections 0030 and 0035, Division 42, Section 0020, and Division 44, Section 0025.

Proposed Motion by the Board: To adopt the revised timeline for responding to the 2021/2023 grant solicitations as the Qualified Entity for Coos County.

Document: [Revised Timeline](#)

9. NEW BUSINESS

Resolution 2020-52 General Manager Designee of Authorization

Background: The General Manager may be unavailable at times, even potentially during times when swift turn around on a signature may be important to the well-being of the District the general manager may authorize a designee to sign for and authorize actions until the General Manager returns or if the General manager has not provided for a designee the Road Supervisor shall be the designated authority.

Proposed Motion by the Board: To adopt Resolution 2020-52 providing for a designee in the absence of the General Manager to sign for and authorize actions.

Document: [Resolution 2020-52](#)

10. GENERAL MANAGER REPORT

Document: [DR Metrics](#); [Fixed Rt Metrics](#); [NTD](#); [Passenger Trips](#)

11. GUEST PRESENTATION

Speakers: Susan Wright and Bincy Koshy with Kittleson & Associates

Background: Coos County Area Transit District (CCATD) is in the process of developing a Transit Master Plan (TMP) to provide strategic guidance to Coos County for the provisions of a sustainable and innovative transit system. This

Coos County Area Transportation District (CCATD)
& CCATD Advisory Committee

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includes short-, medium-, and long-term guidance on providing transit services, bus stops and facilities, and coordination with transit services within the County. The project started in June 2019. The draft Plan will be complete in December 2020 and will be considered by the CCATD Board in early 2021. The project team has developed alternatives and solicited feedback from the community.

Document: [PPT Slides](#)

- 12. CITIZEN COMMENTS ON NON AGENDA ITEMS** (Limited to three minutes/person)
- 13. NEXT MEETING – Joint Meeting of the Board and Advisory Committee**
October 12, 2020 8am
- 14. ADJOURN**