

Coos County Area Transportation District (CCATD)
& CCATD Advisory Committee

AGENDA

PEG Broadcasting
2455 Maple Leaf St. Unit #1, North Bend, Or 97459
Dec 13, 2021 9:00 a.m.

The Coos County Area Transportation District (CCATD) Board of Directors will hold a joint meeting with the CCATD Advisory Committee at 9 am on December 13th at PEG Broadcasting on 2455 Maple Leaf St Unit #1, North Bend, OR 97459.

The meeting will be accessible via zoom <https://zoom.us/j/667827645> Or Dial: +1 346 248 7799; Webinar ID: 667 827 645

- 1. CALL TO ORDER**
- 2. ROLL CALL/CONFIRMATION OF QUORUM BOARD OF DIRECTORS**
- 3. ROLL CALL/CONFIRMATION OF QUORUM ADVISORY COMMITTEE**
- 4. CHANGES TO AGENDA**
- 5. CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**
- 6. CONSENT AGENDA**

This section allows the Board of Directors to consider routine items that require no discussion and can be approved in one comprehensive motion. Any item may only be discussed if it is pulled from the consent agenda.

Approval of Minutes [November 8th](#) and [November 29th](#)

Accept the [Financial Report](#) and [Balance Sheet](#) for October 2021

Accept [the Ridership Report](#) for October 2021

Proposed Motion: Accept the consent agenda as presented.

7. OLD BUSINESS

a. Fare Ordinance Adoption

Background: The Ordinance previously passed in June has been problematic to operationalize when it comes to the intercity routes. It is necessary to present the intercity fares in a format that can more easily be understood and applied by both staff and the public. The Fare Ordinance was previously read at the November 8th meeting.

Document: [Ordinance](#)

BOD Proposed Motion: Move to adopt the Fare Ordinance effective January 12, 2022.

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b. Update Driver Shortage and Service Curtailment

No curtailment.

c. Legal Report

8. NEW BUSINESS

a. Route Refinements for Safety & Efficiencies

Coos County Area Transportation District frequently reviews fixed routes in efforts to ensure the routes are able to maintain published schedules, and to ensure the most efficient route service is made available to the riding public. CCATD is publishing the proposed refinements for Pirate, Bulldog, Charleston and Roseburg routes below.

Written comments are welcome and must be received by January 6, 2022, at Attn: Corey Leckband, Coos County Area Transportation District, 2810 Ocean Blvd, Coos Bay, Oregon, 97420. Both oral and written comments will be considered by the Board of Directors in deciding whether to adopt said refinements at the Joint Advisory Committee and Board of Directors Meeting January 10, 2022 for implementation January 18, 2022.

Document: [Proposed route adjustments](#)

AC Motion: Recommend that the Board of Directors move the proposed route refinements forward for public comment.

BOD Motion: Move to approve publication of public comment period on the proposed route refinements for safety and efficiencies.

b. Insurance Annual Renewal

The District's Special Districts insurance plan and related contract must be renewed annually. The renewal documents have been reviewed by management and are recommended for renewal for the upcoming plan year.

Document is forthcoming from underwriting and will be available for the meeting.

Motion: Move to renew insurance plan with SDAO.

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c. Proposed Holiday Closures for 2022 and future years

As the district has the responsibility of balancing public access to essential services with employee work-life balance, it is recommended that the following changes are made in 2022 to the published closure dates:

Remove Martin Luther King Day, Veterans' Day and Christmas Eve.

The revised list of closure dates are New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

AC Motion: Recommend that the Board of Directors adopts the revised closure dates for 2022 and future years.

BOD Motion: Move to adopt and publish the closure dates as presented for 2022 and future years.

d. Holiday Closures December 2021 – Information Item

CCATD will be closed Friday, December 24 and Friday December 31 in observance of Christmas Eve and New Year's Day.

9. GENERAL MANAGER REPORT

10. CITIZEN COMMENTS ON NON-AGENDA ITEMS (Limited to three minutes/person)

11. NEXT MEETING – Joint Board of Directors and Advisory Committee Meeting January 10th, 2021

12. ADJOURN