

**Coos County Area Transportation District
Joint Meeting of the Board of Directors & Advisory Committee
Meeting Minutes September 12, 2022**

1. **CALL TO ORDER** - Meeting was called to order at 9:00 am by Chairman Veysey

2. **ROLL CALL/CONFIRMATION OF QUORUM BOARD OF DIRECTORS**

BOD Present: Chair Doug Veysey, Director Dovenspike, Director Johnson, Director Mason-Long, Director Claason and Director Taylor

BOD Absent: Director Dewater

3. **RECESS OPEN MEETING 9:02 AM FOR EXECUTIVE SESSION**

The Board of Directors went into executive session pursuant to ORS 192.660(2)(h), to consult with legal counsel concerning the legal rights and duties of the District with regards to litigation likely to be filed.

4. **CALL TO ORDER/ RECONVENE OPEN MEETING – 9:15 AM**

CONFIRMATION OF QUORUM BOARD OF DIRECTORS

BOD Present: Chair Doug Veysey, Director Dovenspike, Director Johnson, Director Mason-Long and Director Taylor

BOD Absent: Director Dewater

Staff/Guests: Melissa Metz, Rebecca Jennings, Jane Stebbins, Dick Leshley, Jennifer Boardman and Corey Leckband

5. **ACTION FROM EXECUTIVE SESSION**

BOD Motion: Director Johnson moved to direct legal to send Open Move a letter for arbitration. Director Dovenspike seconded. Passed unanimously.

6. **CONSENT AGENDA**

Approval of Minutes August 8, 2022

Accept the Financial Report and Balance Sheet for June 2022

Accept the Ridership Report for June 2022

Authorize payment of Workers Compensation Invoice

BOD Motion: Director Taylor moved to accept the Consent Agenda as presented. Director Johnson seconded. Passed unanimously.

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7. OLD BUSINESS

a. Board of Directors Vacancy

The vacancy was published in the newspaper for a term of one week, disseminated through the Chamber Transportation Committee and targeted outreach was also conducted.

Dick Leshley and Mike Claason submitted applications for position #3 on the CCATD Board of Directors to serve through June 30, 2023. Both candidates meet the qualifications to be appointed to fill the Board of Directors. Dick Leshley withdrew his application to defer to Mike Claason.

BOD Motion: Director Taylor move to appoint Mike Claason to position #3 on the CCATD Board of Directors. Director Johnson seconded. Passed unanimously.

BOD Motion: Director Mason move to appoint Dick Leshley to the CCATD Advisory Committee. Director Taylor seconded. Passed unanimously.

8. ROLL CALL/CONFIRMATION OF QUORUM ADVISORY COMMITTEE

AC Present: Genavieve Sharkey, Mike Marchant, Dick Leshley and Steve Zehler,

AC Absent: Lauren Morris, Garrett Sherrill

9. CHANGES TO AGENDA – None

10. CCATD ADVISORY COMMITTEE ELECTION OF OFFICERS

At its first meeting of the new fiscal year, the Advisory Committee shall elect by majority vote a Chairperson and Vice-Chairperson. Current CCATD Advisory Committee Chair Genevieve Sharkey called for nominations for the Advisory Committee Chair.

AC Motion: Committee Member Leshley nominated Mike Marchant as CCATD Advisory Committee Chair. Nomination was seconded by Morris. Passed unanimously.

AC Motion: Committee Member Leshley nominated Lauren Morris as CCATD Advisory Committee Vice-Chair. Nomination was seconded by Zehler. Passed unanimously.

11. OLD BUSINESS –

a. Weapons Policy

Per the adoption of the Rider's Guide March 8, 2021, weapons are prohibited on buses. Customers have been observed with open carried large knives and

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guns onto transit vehicles and the Drivers have requested clarification and guidance on the current weapons policy. The Board of Directors requested Counsel Stebbins to bring alternate language to the September Board Meeting for consideration.

AC Motion: AC Member Leshley moved to recommend the Board of Directors adopt Resolution 2022-10 regarding Weapons On Premises. AC Member Morris seconded. Passed unanimously.

BOD Motion: Director Johnson moved to adopt Resolution 2022-10 regarding Weapons On Premises. Director Dovenspike seconded. Passed with an abstention from Director Taylor.

12. NEW BUSINESS –

a. CCATD Advisory Committee Bylaws Update

As the Statewide Transportation Improvement Fund and the Special Transportation Fund were legislatively merged into one public transportation program to increase efficiency and funding reliability for public transportation providers, it is necessary to update the Bylaws of the CCATD Advisory Committee to reflect the merger.

AC Motion: AC Member Leshley moved to recommend the CCATD Board of Directors Adopt the revised Bylaws of the CCATD Advisory Committee with a change to the number of committee members to reflect “no more than eleven (11) members”. AC Member Zehler seconded. Passed unanimously.

BOD Motion: Director Johnson moved to consider the recommendation forwarded by the CCATD AC to amend the number of committee members to read no more than eleven (11) members. Director Dovenspike seconded. Failed unanimously.

AC Motion: AC Member Leshley moved to recommend the CCATD Board of Directors Adopt the Bylaws of the CCATD Advisory Committee as presented. AC Member Zehler seconded. Passed. One opposing vote Morris.

BOD Motion: Director Taylor moved adopt the CCATD Advisory Committee Bylaws as presented with the current language no more than seven (7) members. Director Claason second. Unanimously passed.

b. Update on the Go Vets and Super Stop Projects – Rebecca Jennings

Rebecca reported that CCATD was represented at the Veterans Stand Down to promote the Veterans program for free wellness rides. CCATD was also in attendance at the Health Fair at the Pony Village Mall again promoting our services.

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Rebecca also shared the blueprints for the Super Stop. Construction is due to start mid to late October. The Director Taylor did have a question regarding the operating duration of the solar lights particularly in the winter months when sunlight is limited.

13. GENERAL MANAGER REPORT

Ridership is up after implementing the fixed rout changes in August.

Coos County Area Transit District			
Monthly Ridership Report			
August-22			
	Prior Month	Current Month	Montly % Change
BullDog Express	435	726	66.90%
Pirate Express	786	888	12.98%
Crab Express	877	1240	41.39%

14. CITIZEN COMMENTS ON NON-AGENDA ITEMS – NONE

15. NEXT MEETING

Virtual Workshop Human Services Coordinated Transportation Plan, Sept 12, 4PM
 Joint Meeting of the Board and Advisory Committee, October 10, 2022, 9AM

16. ADJOURNMENT – The meeting was adjourned at 9:47 am by Chairman Doug Veysey.