

Coos County Area Transportation District Advisory Committee

MINUTES – May 18, 2020

1. **CALL TO ORDER** – Genavieve Sharkey called the meeting to order at 2:09pm and asked all present to introduce themselves.

2. **ROLL CALL:**

Present: Genavieve Sharkey; Selena Kelly; Elizabeth Stephens; Mike Claassen; Diane Johnson; Gabriella Colton; Mike Merchant

Absent: Shelley Mason; Debora Eversole

Staff: David Hope, GM; Amy LeBaron; Melissa Metz

Guests: Dick Leshley, Chair of CCATD; Jennifer Broadman from ODOT

3. **CHANGES TO AGENDA**- David Hope requested an additional item be added to Item 7 which was a Discussion regarding priority of trip purposes for paratransit. This was approved by the committee.

4. **PUBLIC COMMENTS**-No Comments made.

5. **APPROVAL OF MINUTES**-[January 6, 2020](#); [February 24<sup>th</sup>, 2020](#)

**Motion:** Mike Claassen moved to approve the January 6th, 2020 and February 24th, 2020 minutes. Motion was seconded by Selena Kelley. The motion carries with 6 votes in favor. Motion carries

6. **OLD BUSINESS** –No old business

7. **NEW BUSINESS**

**Item A. Draft Transit Master Plan presented to Committee** –No questions were asked and no comments made.

**Item B. Draft Routes**

- Three new routes are being proposed one for Charleston, Florence, and Roseburg
- Draft Route proposals to reinstate current stops including SCBEC, Mill Casino, North Bend homeless shelters, and etc.
- Title IV requires collecting public input, public data, and receive public feedback regarding the proposed new routes.
- Bulldog major change:
  - Proposing stopping at Mill Casino, additional 101 stops, and lunch time service.
  - In decision it was noted that ODOT has a piece of property along the proposed new route along 101 that might be available for use for the super stop proposed.
    - Question-Would CCATD own the property or would ODOT?

- Answer: Unknown but possible sale or lease noted by Jennifer Boardman of ODOT.
- Pirate major changes:
  - Lunch time service and reinstate stop at SCBEC
  - Question- Is it possible to provide data on how many people in the past were picked up at SCBEC?
    - Answer- No current data is not available hopefully new dispatching software will be able to provide with the GPS tracking we have available.
  - Question-What is the industry standard used for amount of people picked up on a route?
    - Answer-Remix tracks that data and predicts how many people live along route and tries to figure out how many of those people would theoretically ride the bus.
  - Question-Could we have a stop in the Englewood district?
    - Answer-David Hope will look into this possibility.
  - Question-Could we reinstate stops in east side?
    - Answer-Possibility however there was little ridership according to reports from drivers. Recommended to pull dial-a-ride data to see if worth looking further into.
  - Question-What is the recommended speed and length of a route?
    - Answer: 16 mph the average speed at max though it can depend on location. 1 hour is the general length of a route.
    - It was noted by Melissa Metz that in the recent Veterans survey that Veterans believe that the routes are too long at CCATD making them inconvenient.
- Saturday Service major changes:
  - Starting at 7:00 am to connect to Florence route instead of the current 10:00 am.
  - Increasing route length by going to Charleston and into downtown Coos Bay.
- Bandon major changes:
  - Switching services from a Bandon fixed route in only Bandon to an intercity connecting from North Bend, Coquille, Myrtle Point, and Bandon.
  - It was noted that the current route proposed along 42 from Myrtle Point to Bandon is an unadvised road. Therefore changes in the route would need to be made.
- Timber and Crab major changes:
  - Deleting old routes and combining them into the new Bandon intercity route.
  - Dick Leshley suggested that the Timber route should be maintained and should not be removed from service. Some Committee members agreed.
- New Charleston Route:
  - New route would go from Charleston to new super stop to interconnect with other services. 1 hour round trip route. This route is made possible by the Coquille Indian Tribe.

- New Florence Route:
  - Proposed M, W, F, Sat service three times a week.
  - It was noted that the Lane County Eugene connection at casino in Florence at 10:30 am and 6:30 pm.
  - Mid-day route is required to make a connection with Curry County Public Transit to Florence.
  - It was noted by Committee that the current days would require that Curry residents to stay overnight for two nights and that it would be better if the service was to run Monday and Tuesday at least instead of Monday and Wednesday.
    - Jennifer Boardman noted that this would be acceptable to ODOT as long as whatever changes to the grant were made that they stated within the spirit of what the grant was intended for which was to close the loop on the coast.
- New Roseburg Route:
  - Requires a feasibility study before route drafts could be completed. Study is currently under way.

**Item C. Priority of Trip Purposes for paratransit-** Priority suggested to committee was Medical, Work, Education, Shopping, Nutrition, Recreation, and Other.

**Motion:** Elizabeth Stephens moved to approve priority of trip purposes as outlined by David Hope. Motion was seconded by Mike Claassen. The motion carries with 6 votes in favor. Motion carries

#### **8. GENERAL MANGER REPORT**

- Go Live on 5/19/2020 Econolane
- Mask policy still being discussed as to whether or not clients would be required to wear masks or not. More information coming from ODOT on requirements.
- General Manager notified the Committee that CCATD was required to shutdown for 3 days per COVID-19 policy as a client notified CCATD that they had contact with the virus.

**9. INFORMATION ITEMS-** No information items

#### **10. NEXT MEETING –August 24, 2020, 2PM**

- Dick Leshley invited all Advisory Committee Members to attend the June 8th board meeting which would discuss the new draft routes in continued detail.

**11. Adjourned, 4:13 pm**