



Coos County Area Transit
Sergio Gamino
Public Transit Manager
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(541) 267-7111

Coos County STF Advisory Committee Meeting

December 17th, 2018 at 1300

South Coast Business Employment Corporation

93781 Newport Lane, Coos Bay, Or 97420

I. Call to Order/Introduction of members and guests/Additions to Agenda

The meeting was called to order by Dick Leshley at 10:05 am, members and staff were introduced.

MEMBERS PRESENT:

Dick Leshley	Advisory Committee Chair
Doug Veysey	Advisory Committee Vice Chair
Melissa Dovenspike	Secretary/AAA SCBEC
Mike Classen	Bandon Seniors
Georgette Brassell	Seniors with Disabilities/Veterans/Transit User
LouAnn DeWater	Executive Director of Star of Hope
Andrew Burgmeier	Operations Supervisor of CCAT
Mike Merchant	DHS Regional Director
Robert Mawson	City Manager of Bandon

MEMBERS ABSENT:

Selina Irvin	Coquille Indian Tribe
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STAFF PRESENT:

Sergio Gamino	Transit Manager
Melissa Metz	CEO SCBEC/Financial Officer for CCAT

GOVERNING BODY

Commissioner John Sweet	In Lieu of Commissioner Melissa Cribbins
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GUESTS

Lisa Mielke	Coquille Indian Tribe
Nathanial Johnson	Coos County Council



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II. Consent Agenda

MOTION: Doug Veysey moved to approve the Consent Agenda. The motion was seconded by Melissa Dovenspike and passed unanimously.

ADDITIONS: CCAT will be moving from a Special District to a full Transportation District. County Commissioners have asked Nathaniel to start moving forward with that. There will be more later on in the minutes.

III. Managers' Update

A. Operational Update

1. The National Transit Database (NTD) is up-to-date and meets annual requirements
2. All CCAT employees will be subject to double the Random Drug Screens and now more than one employee at a time will be selected for the drug evaluation.
3. The STIF grant that was submitted on November first had a few items that needed to be addressed. After doing so it was resubmitted on December 14th. CCAT will be receiving \$304,000.00 of unrestricted funds that will be used for projects discussed and voted on back in October.
4. The TGM Grant was awarded in the amount of \$175,000.00. These funds will be used to create Coos County's first Transit Master Plan. Sergio has hired a consulting firm to help create a budget for the TGM Grant. They have submitted a budget for the TGM and Sergio will be going over that budget on December 19th. They should be kicking that off the TGM by March of 2019, this will be an 18 to 24 month process.
CCAT has been talking about a possible route from Florence to Eugene. The discussion is ongoing.
 - A. Sergio will continue to move forward with the Special Transportation (STF) Formula Grant, the 5310 Enhanced Mobility Grant and the 5311 Formula Grant for Rural Areas.

MOTION: Melissa Dovenspike moved to approve that Sergio continue applying for Grants 5310 & 5311, the motion was seconded by Mike Classen and passed unanimously.

IV. Administrative Update

The Organization is doing well, CCAT will be hiring a full time Dispatcher, this new hire will be dedicated to the office full time and allow Sergio and Andrew to focus more on the organization as a whole. This position will start on January 2nd, 2019.

CCAT is moving to a Full Transit District. Historically public transportation has been ran by SCBEC a non-profit agency. A long time ago SCBEC worked with Commissioners to form a Special



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Transportation District back in 2004. CCAT has been working diligently with the county on restructuring the governance becoming its very own independent entity. CCAT will continue operations under a new governing structure. This will include a 7-member Board of Directors that will ultimately replace the Commissioners as the governing body.

MOTION: Doug Veysey moved to approve that Sergio explore costs for legal services to move forward with the resolution and order to create the new Transportation District, the motion was seconded by Melissa Dovenspike and passed unanimously.

V. Good of the Order/Adjournment – Next meeting

Next meeting Tuesday January 15th, 2019 at 1:00pm

The meeting was adjourned by Mike Classen at 1:45 and was seconded by Melissa Dovenspike.