

**Coos County Area Transportation District
Board of Directors
Regular Meeting
Minutes August 27th, 2021**

1. **CALL TO ORDER** - Meeting was called to order at 8:05 am by Chairman Veysey

2. **ROLL CALL** –
Present: Chair Doug Veysey, Vice Chair Tara Johnson, Secretary LouAnn Dewater, Director Irvin and Director Dovenspike

Staff – David Hope, Melissa Metz, Corey Leckband and Jane Stebbins

Guest: Dick Leshley and Jennifer Boardman with ODOT

Absent: Director Taylor and Director Long

3. **CHANGES TO AGENDA – NONE**

4. **CITIZEN COMMENTS ON AGENDA ITEMS** – Kathy with Curry Public Transportation expressed that having our services suspended causes important lines of services to be impacted. She also asked when our Saturday service will be back and running.

5. **OLD BUSINESS** –
 - a. General Manager Hiring Decision

Motion: Director Johnson moved to approve to repost the General Manager Position. Director Dewater seconded. Motion Failed.

Motion: Director Johnson moved to reject the current General Manager candidate pool and to notify the candidates of a failed search and pursue other options. Director Dovenspike seconded. Passed unanimously.

Next steps General Manager Hope, Counselor Stebbins, Chairperson Veysey and Director Irvin will draft an RFP for Executive Leadership for the next meeting.

 - b. Contagious Virus Response Plan
A revised Contagious Virus response plan was presented by General Manager Hope including new shut down guidelines and updated passenger placement on vehicles. If exposure does happen, only the vehicle it occurred on and the driver will be removed from service. All mask requirements will remain the same.

Motion: Director Dovenspike moved to adopt the revision to the Contagious Virus Response Plan. Director Irvin seconded. Passed unanimously.

 - a. Driver Compensation Data
As requested by the Board, Metz presented current wage compensation data for the drivers. This was in response to a concern that was brought forward that a few

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years back the SEP IRA was reduced from 12% to 6%. The Board felt that it is important to show their support to the drivers and the next step is to collect feedback directly from the Drivers to learn more about how that could best be accomplished. Metz, Chairperson Veysey and Vice Chair Johnson will work on a staff survey tool with a target of summarizing the findings for the September 13th meeting.

6. NEW BUSINESS

Potential Driver Shortage and Service Reduction Plan

The chart prepared by the GM is based on current productivity. It is anticipated that the District will be faced with curtailing services due to a driver shortage. General Manager Hope proposed to shut down the least productive runs first on a day- to-day basis, if necessary. For example, if we were short 1 driver, we would shut down Powers if it was running that day. Two drivers short = shut down Powers and Roseburg, etc.

The Board discussed a different approach and moved for a change of prioritization.

Proposed by the GM: Order Adopted:

	RUN
1	Pirate
2	Bay 1
3	Bay 2
4	Charleston
5	Bulldog
6	Timber
7	Bandon
8	Florence
9	Roseburg
10	Powers

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MOTION: Director Dovenspike moved to approve the change of prioritization of the service reduction plan. Director Irvin seconded. Passed unanimously.

7. CITIZEN COMMENTS ON NON-AGENDA ITEMS – none

8. NEXT MEETING – Chairperson Veysey asked how people felt about starting at 9am today verses 8am. There was a general consensus that those present preferred 9am. The decision was made to institute that change for the next meeting. The next meeting is September 13th, 2021, at 9 am.

9. ADJOURNMENT – 10:34 by Chairman Veysey