

Coos County Area Transportation District (CCATD)  
Board of Directors

**AGENDA**

South Coast Business  
800 N Bayshore, Coos Bay, Or 97420  
March 13, 2023 9:00 a.m.

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The Coos County Area Transportation District (CCATD) Board of Directors will hold a meeting at 9 am on March 13<sup>th</sup> at 800 N Bayshore, Coos Bay, OR 97420.

The meeting will be accessible via zoom <https://zoom.us/j/667827645> Or Dial: +1 346 248 7799; Webinar ID: 667 827 645

- 1. CALL TO ORDER**
- 2. ROLL CALL/CONFIRMATION OF QUORUM BOARD OF DIRECTORS**
- 3. CHANGES TO AGENDA**
- 4. CITIZEN COMMENTS ON AGENDA ITEMS (Limited to three minutes/person)**
- 5. CONSENT AGENDA**

*This section allows the Board of Directors to consider routine items that require no discussion and can be approved in one comprehensive motion. Any item may only be discussed if it is pulled from the consent agenda.*

Approve the [Minutes February 13, 2023](#)

Accept the [Financial Report](#) and [Balance Sheet](#) for January 2023

Accept the [Ridership Report](#) for January 2022

Ratify the [5339\(b\) Application](#)

**BOD Proposed Motion:** Accept the consent agenda as presented.

**6. OLD BUSINESS**

- a. May 16 Special District Election

Interested individuals must file with the Coos County Election office from February 6, 2023 through March 16, 2023. There is a \$10 filing fee. Information from the Coos County Clerk on the election is [available here](#).

**7. NEW BUSINESS**

- a. SuperStop - Partney Construction Contract

Background: In July 2020, CCATD was awarded \$139,983 grant with a commitment of the district to match \$34,996 with a vision to establish a Super Stop to accommodate three buses and include the purchase and installation of

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a shelter near the North Bend VA Clinic. The grant agreement has been extended and now sunsets December 31, 2023. The sole source justification form in the document below summarizes the resources to be distributed to meet the project objectives. It is anticipated that ground will break on March 20, 2023 and the project may run as long as August 2023.

**Documents:** [Construction Contract](#), [Sole Source Justification Form](#), [Crow/Clay & Associates Plan Number #22012](#)

**BOD Motion:** To execute the Construction Contract and authorize the initiation of the \$20,000 deposit.

b. Resolution 2023-02 Appointments to the Budget Committee

Background: To give the public ample opportunity to participate in the budgeting process, Local Budget Law requires that a budget committee be formed that includes voters from the district. The budget committee considers the budget proposed by the budget officer and comments made by the public and may make additions or deletions. When the budget committee is satisfied, it approves the budget.

Document: [Resolution 2023-02 Budget Members](#)

**BOD Motion:** To approve Resolution 2022-2 appointing citizen members to the Budget Committee

c. Cranberry Festival September 9 – Rebecca

**BOD Motion:** To approve CCATD to conduct public outreach at the Cranberry Festival in Bandon and run a shuttle service.

**8. GENERAL MANAGER REPORT**

- Public Transit Focus Groups, March 15th 12:30 and 3:30

**9. CITIZEN COMMENTS ON NON-AGENDA ITEMS** (Limited to three minutes/person)

**10. NEXT MEETING – Budget Committee March 27, 2023 at 9am**

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**11. ADJOURN**