

South Coast Business Employment Corp

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CCAT Communications Officer (Outreach & Training)

Summary

Title: CCAT Communications Officer (Outreach & Training)

ID: 2103

Location of Job: Coos County

Department: Coos County Area Transportation District

Salary Range: commensurate with experience

Job Category: Full-time

Description

Are you looking to be challenged in your next career? Here's your chance to feel excited about getting up in the morning and work for a fast-paced team that has a passion for connecting people through over 57,000 rides per year to work, services and other places they need to go!

What will your job look like?

Our Communications Officer is tasked with promoting and training individuals on the utilization of public transportation. The Communications Officer will design and present one-on-one and group travel training for persons with disabilities, senior citizens, Veterans and other individuals, to prepare them to use fixed route services, including introduction to CCAT's bus system and scheduling mobile app, mobility device instruction, boarding and de-boarding, street crossing, safety skills and trip planning. The Communications Officer will also develop and maintain social

media, the website, mobile app, and print efforts to enhance use and awareness of public transit services with Coos County Area Transportation District.

This position is also the back-up scheduler/dispatcher.

Qualifications

- Experience delivering in-person customer services to a diverse clientele.
- Experience in communications, graphic design and photo editing.
- Proficient using Microsoft Office Suite and preferably Adobe Creative Suite.
- General understanding of public transportation, communications, marketing and social media.

Licensing, Certifications and Other Legal Requirements:

- Must possess a bachelor's degree or equivalent experience.
- This position works with vulnerable populations and a background check is required.

Preferred

- Experience working with persons with disabilities and senior citizens. Experience working around service animals.
- Coursework in training or instructional techniques, or one year of experience in training.

Benefits:

- Paid Holidays
- Paid Vacation/Sick Time
- Employer Paid Health Stipend for Eligible Insurance Programs
- Employer Paid Life Insurance
- Employer Paid Retirement
- And much more!

About Us:

Coos County Area Transit Service District is a governmental entity without taxing authority providing public transit services through out the county since 2004. A combination service of demand response, dial-a-ride and inter-community services are made possible through partnerships with city, county, state agencies, area employers and, of course, our riders. Our Vision: To be the transportation mode of choice that allows anyone to go anywhere easily with excellent customer service.

- Equal Opportunity Employer

- This position/project is funded by FTA

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